



UNIVERSITY OF
South Carolina

School of Medicine Columbia

COMMITTEE MEMBERSHIP

2025-2026

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* Please email LoriAnna.Davis@uscmed.sc.edu with edits/updates/questions.

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University of South Carolina
School of Medicine Columbia
Committee Membership
2025-2026

Authority

Except as otherwise required by USC and/or LCME regulations and policies, SOMC committees and subcommittees are advisory to the Dean and operate in accord with the policies and procedures contained in the USC *Faculty Manual*. All chairs of committees must be faculty. The following committees are empowered with exclusive authority and are not advisory to the Dean:

- Student Academic Review Committee
- Curriculum Committee
- Admissions Committee
- The Basic Science, Clinical Science, and Library Units of the Tenure and Promotions Committees.

Nomination/Election Process

The Faculty Representation Committee is responsible for developing and administering the procedures for nomination and election of faculty members to committee and subcommittee places designated for elected members. The Faculty Representation Committee also advises the Dean on the selection of faculty members for committee and subcommittee places designated for appointees. It is expected that each faculty member under consideration for nomination for an elected committee and subcommittee position will, prior to the election, discuss his/her nomination with the chair of his/her department.

Voting Privileges/Quorum/Chair Election

Consistent with the policies and procedures of *The Faculty Manual* for operation of USC colleges, schools, and departments, all faculty, students, administrators, and non-faculty SOMC staff members, who are members of SOMC committees and subcommittees, whether elected, appointed, or ex officio, are eligible to vote unless otherwise specified. Consultants and other individuals specifically identified as staff to committees and subcommittees are not eligible to vote on SOMC committees and subcommittees. A quorum for all committees will consist of half the total of voting members plus one and the majority of those voting must be faculty. Unless otherwise noted due to ex officio status or committee guidelines, the chair of each standing committee will be elected by the voting members for a two-year term. A chair may serve no more than two consecutive terms.

Selection of Student Members

In the spring semester, the Associate Dean for Student Affairs sends members of the M-I and M-III classes a memorandum to invite them to self-nominate for service on SOMC committees and subcommittees for the next academic year. Each student may self-nominate for up to two committees, for which members of that class vote for those representatives, in addition to the Admissions Committee and/or Curriculum Committee, whose student members are selected through an interview process by the Offices of Admissions and Undergraduate Medical Education, respectively. To be eligible to serve on SOMC committees and subcommittees, a student must be currently enrolled and in good academic standing. No student repeating an academic semester or year is eligible for service on SOMC committees or subcommittees until the repeat semester/year has been completed successfully.

Other USC and SOMC Committees

The SOMC committee structure does not relate to membership of other committees of USC, the SOMC Educational Trust, the SOMC-affiliated hospitals, or the SOMC strategic planning process. The process of selection for membership on these committees is distinct from the selection process for faculty, administrative, and joint faculty/administrative committees.

Minutes of Committee and Subcommittee Meetings

The Chair of each committee and subcommittee will ensure that minutes of each meeting are kept and distributed to committee and subcommittee members and made available to the SOMC faculty upon request.

I. Committees Related to the University of South Carolina

Committees Mandated by the University of South Carolina *Faculty Manual*

- A. Basic Science Unit Tenure and Promotion Committee:** Responsible for formulating and updating specific criteria for the appointment, retention, promotion, and/or tenure of faculty members in SOMC basic science departments. The committee also assesses candidates for appointment, retention, promotion, or tenure (as the case may be) and makes recommendations to the SOMC Dean regarding the candidate faculty member based on the applicable established criteria.
AUTHORITY: The committee has the sole authority to formulate criteria for appointment, retention, promotion, and tenure of basic science faculty members and make candidate recommendations to the Dean, Provost, and the University Committee on Tenure and Promotions.
CHAIR: The Chair of the Basic Science Unit Tenure and Promotion Committee shall be elected by the members of the committee for a two-year term.
Current chair: Wayne Carver, Cell Biology and Anatomy
TERM OF OFFICE: 2025-2027
MEETING FREQUENCY: As required
MEMBERS: All tenured faculty members in SOMC basic science departments
- B. Clinical Unit Tenure and Promotion Committee:** Responsible for formulating and updated specific criteria for the appointment, retention, promotion, and/or tenure of faculty members in SOMC clinical science departments. The committee also assesses candidates for appointment, retention, promotion, or tenure (as the case may be) and makes recommendations to the SOMC Dean regarding the candidate faculty member based on the applicable criteria.
AUTHORITY: The committee has the sole authority to formulate criteria and make candidate recommendations for appointment, retention, promotion, and tenure of clinical science department faculty to the Dean, Provost, and the University Committee on Tenure and Promotions.
CHAIR: The Chair of the Clinical Unit Tenure and Promotion Committee shall be elected by the members of the committee.
Current chair: Kevin Bennett, Family and Preventive Medicine
TERM OF OFFICE: Continuous
MEETING FREQUENCY: As required
MEMBERS: All tenured faculty members in SOMC clinical departments
- C. Medical Library Unit Tenure Committee:** Responsible for formulating and updating specific criteria for the appointment, retention, and/or tenure of SOMC medical librarians. The committee also assesses candidates for appointment, retention, or tenure (as the case may be) and makes recommendations to the SOMC Dean regarding the candidate librarian based on the applicable established criteria.
AUTHORITY: The committee has the sole authority to formulate criteria and make recommendations for appointment, retention, and tenure of SOMC medical librarians to the Dean, Provost, and the University Committee on Tenure and Promotions.
CHAIR: Roz McConnaughy, School of Medicine Library
TERM OF OFFICE: Continuous
MEETING FREQUENCY: As required
MEMBERS: All tenured medical librarians in the SOMC Medical Library

II. Committees Related Directly to the Office of the Dean:

- A. Faculty Representation Committee:** Responsible for soliciting nominations, prescribing procedures for, and supervising all elections by the faculty of faculty members who have been nominated for committee and/or subcommittee electable positions to any such committees. The Faculty Representation Committee is also responsible for recommending faculty members for service as appointed members of committees to the Dean for any such appointable positions. Furthermore, the Faculty Representation Committee is responsible for resolving disputes and questions related to such faculty nomination and election processes and procedures if and when they arise.

AUTHORITY: Solicits interest and nominations of faculty candidates for service on SOMC committees and subcommittees. Administers elections for all electable faculty representation seats on such committees. Advises the Dean on the appointment of faculty members to SOMC and University committees; advised the Dean on the number and purpose of SOMC committees and subcommittees; and clarifies, with elected and appointed committee chairs, the charges for each SOMC committee and subcommittee; addresses with the Dean all matters referred to it by faculty members; and assists the Dean in obtaining faculty members' input into decision making. The members of the FRC elect 3 members (2 of whom must be from basic science departments) of this committee to represent the faculty on the Executive Committee and 3 members (2 of whom must be from basic science departments) to represent the faculty on the Student Promotions Committee.

CHAIR: The Chair of the Faculty Representation Committee shall be elected by the members of the committee for a two-year term.

TERM OF OFFICE: three-year, staggered terms; other members are ex officio

MEETING FREQUENCY: At least once annually in June and additional meetings as required

MEMBERS:

2 elected basic science faculty members:

Kiesha Wilson, Pathology, Microbiology, and Immunology, 2024-2027

Mohamad Azhar, Cell Biology and Anatomy, 2024-2027 (Chair 2025-2027)

2 elected clinical faculty members:

Katie Stephenson, Pediatrics, 2025-2028

Andrew Mather, Obstetrics and Gynecology, 2024-2027

2 faculty members elected at large:

Hannah Mather, Surgery, 2025-2028

David Mott, Pharmacology, Physiology, and Neuroscience, 2023-2026

2 faculty members appointed by the Dean:

Aaron Jasnow, Pharmacology, Physiology, and Neuroscience, 2025-2028

Rita Dixon, Physician Assistant Graduate Program, 2025-2028

1 faculty member appointed by the Dean from the Florence Regional Campus

Alan Sechtin, 2025-2028

Interim Dean: Gerald Harmon

Associate Dean for Faculty Affairs: J.T. Thornhill

Senior Associate Dean for Research and Graduate Education: Leo Bonilha

Representative from the Columbia VA Health Care System: Michael Ryan

Staffed by Faculty Affairs Coordinator: Lori Anna Davis

- B. Executive Committee:** Advises the Dean about administration of the SOMC. The committee approves school-wide policies, oversees the CQI process and strategic plan for the SOMC, and approves the Faculty Handbook.

AUTHORITY: Approves the Faculty Handbook of the SOMC and advises the Dean on administrative and operational matters of importance to the SOMC and the medical and/or graduate programs.

CHAIR: The Chair of the Executive Committee shall be the Dean of the SOMC

TERM OF OFFICE: All positions are ex officio

MEETING FREQUENCY: Monthly

MEMBERS:

Interim Dean: Gerald Harmon (Chair)

Chairs of all departments:

Edie Goldsmith (Interim), Cell Biology and Anatomy
Frank Berger (Interim), Pathology, Microbiology and Immunology
Marlene Wilson, Pharmacology, Physiology, and Neuroscience
Jamee Steen, Family and Preventive Medicine
Sharon Weissman, Internal Medicine
Souvik Sen, Neurology
Meera Narasimhan, Neuropsychiatry and Behavioral Science
Berry Campbell, Obstetrics and Gynecology
Mark Robinson (Interim), Ophthalmology
Chris Mazoue', Orthopedics
Caughman Taylor, Pediatrics
Tripp Bell, Radiology
Amy Hildreth, Surgery

1 member appointed from the Florence Regional Campus:
Ed Behling, 2025-2028

3 members elected from the FRC, 2 of whom should be from basic science departments:
David Mott, Pharmacology, Physiology, and Neuroscience, 2025-2026
Andrew Mather, Obstetrics and Gynecology, 2025-2027
Kiesha Wilson, Pathology, Microbiology, and Immunology, 2025-2027

Faculty Senator Representative from the SOMC (selected from among all SOMC faculty senators by their vote): Cameron McCarthy, 2025-2026

Staff Senate Representative & Director of Communications and Marketing: Emily Miles

Vice Dean: Jeff Perkins

Associate Deans: J. T. Thornhill, Eric Williams, Chuck Carter, Matt Orr; Alan Sechtin, Predrag Krajacic, Robert Rhinehart, Leo Bonilha

Assistant Deans: Falicia Harvey, Brian Keisler, Derek Payne, Lindsie Cone, James Cook, Sandra Kelly, Paul Toriello, Bobby Miller

Director, Cardiovascular Research Center: Clinton Webb

Director of Educational Program Assessment and Quality Improvement: Travien Capers

Director of Human Resources: Susan Herndon

Director of Legal Affairs: Craig Stanley

Columbia VA Health Care System ACOS for Education: James McCallum

Lead Senior Director of Development: Bryan Winters

Director of Alumni Engagement and External Affairs: Holly Jefferson

Director of Medical Library: Roz McConnaughy

Director of South Carolina Center for Rural & Primary Healthcare: Kevin Bennett

1. **Culture and Climate Committee:** assesses and monitors the overall culture and climate within the SOMC and recommends organizational strategies, policies, and practices that will enable a diverse, welcoming, and supportive working/learning environment that embodies the SOMC values and builds a culture of civility, professionalism, inclusion and wellbeing. Reports through the SOMC Executive Committee. The Staff Council Subcommittee reports through the Culture and Climate Committee.

CHAIR: Faculty member appointed by the Dean, Ana Pocivavsek, Pharmacology, Physiology, and Neuroscience

CO-CHAIR: Staff member appointed by the Dean

TERM OF OFFICE: three-year, staggered terms

MEETING FREQUENCY: As needed

MEMBERS:

8 elected faculty members, in addition to the Chair (at a minimum 1 tenure-track faculty member, 1 basic science professional-track faculty member, and 1 clinical professional-track faculty member

Tenure-Track Faculty

Camilla Ferreira Wenceslau, Cell Biology and Anatomy, 2025-2028

Fiona Hollis, Pharmacology, Physiology, and Neuroscience, 2025-2028

Kandy Velazquez, Pathology, Microbiology, and Immunology, 2024-2027

Basic Science Professional-Track Faculty

Erika Blanck, Cell Biology and Anatomy, 2023-2026

Clinical Professional-Track Faculty

Taryn Richardson, Counseling and Rehabilitation, 2023-2026

Michele Stanek, Family and Preventive Medicine, 2024-2027

Paul Toriello, Research and Graduate Education, 2024-2027

Catherine Gutshall, PPN – Nurse Anesthesia, 2024-2027

5 staff members appointed by the Dean:

Shantia Muller, Pharmacology, Physiology, and Neuroscience

VACANT

Heather Willingham, Cell Biology and Anatomy

Sweta Chalise, Office of Research

Bruce Harsey, Facilities

Medical Students:

Sean Jacob, MII
Jayra Penaloza, MII
Hannah Leili, MII
Timothy Pitts, MIII
Renee Parris, MIV
Allen Khodab, MIV

Graduate Students:

Courtney Wright, Biomedical Sciences
Maria Piroli, Biomedical Sciences

Post-doctoral Fellow:

TBA

Resident:

TBA

Strategic Advisor: Matt Orr, Continuous Professional Development and Strategic Affairs (ex officio)

Employee Development: Carla Harkness (ex officio) (Interim Co-Chair)

Director of Communications: Emily Miles (ex officio)

Employee/Student Health Nurse: Jennifer Evans (ex officio)

Director of Faculty Development in Continuous Professional Development & Strategic Affairs: Morgan Rhodes (ex officio)

Staff Council Chair: Raeven Hayes (ex officio)

C. Basic Science Advisory Committee: advises the Dean about issues related to the basic sciences in the SOMC.

Chair: Dean of the SOMC

TERM OF OFFICE: All positions are ex officio

MEETING FREQUENCY: Monthly

MEMBERS:

Interim Dean: Gerald Harmon (Chair)

Chairs of all basic science departments:

Edie Goldsmith (Interim), Cell Biology and Anatomy
Frank Berger (Interim), Pathology, Microbiology, and Immunology
Marlene Wilson, Pharmacology, Physiology, and Neuroscience

Senior Associate Dean for Research and Graduate Education: Leo Bonilha

Interim Assistant Dean for Pre-Clerkship Curriculum: Sandra Kelly

Director of Biomedical Sciences Graduate Program: David Mott

Director of the Instrumentation Resource Facility: Austin Worden

Director of the CV Translational Research Center: Clinton Webb

Associate Chief of Staff for Research, Columbia VA Medical Center: Michael Ryan

Assistant Dean for Finance and Administration: Derek Payne

Vice Dean: Jeff Perkins

D. Biomedical Engineering Committee: advises the Dean on issues related to biomedical engineering in the SOMC.

CHAIR: Elected by members every two years

TERM OF OFFICE: No term limit

MEETING FREQUENCY: As required

MEMBERS:

Faculty who have a research interest in biomedical engineering or who participate in the Biomedical Engineering Program.

Clinton Webb, Cell Biology and Anatomy/Cardiovascular Center

Jay Potts, Cell Biology and Anatomy

Wayne Carver, Cell Biology and Anatomy

David Mott, Pharmacology, Physiology, and Neuroscience

Mark Uline, Biomedical Engineering

Jason Kubinak, Pathology, Microbiology, and Immunology

Senior Associate Dean for Research and Graduate Education: Leo Bonilha

E. Student Promotions Committee: The Student Promotions Committee addresses allegations of student breaches in professional behavior that have been referred to them by the Honor Committee. The Student Promotions Committee in addressing allegations of misconduct and will ensure the due process rights of the individual in question.

AUTHORITY: The Student Promotions Committee will make decisions concerning the appropriate action and improvement for a student who has been found to have violated the Honor Code.

CHAIR: The Chair of the Student Promotions Committee shall be elected by the committee members for a two-year term. (Sent reminder 08/27)

TERM OF OFFICE: All positions are ex officio

MEETING FREQUENCY: As needed.

MEMBERS:

Chairs of all departments:

Edie Goldsmith (Interim), Cell Biology and Anatomy

Frank Berger (Interim), Pathology, Microbiology, and Immunology

Marlene Wilson, Pharmacology, Physiology, and Neuroscience

Jamee Steen, Chair, Family and Preventive Medicine

Sharon Weissman, Internal Medicine

Souvik Sen, Neurology

Meera Narasimhan, Neuropsychiatry and Behavioral Science

Berry Campbell, Obstetrics and Gynecology

Mark Robinson (Interim), Ophthalmology

Chris Mazoue', Orthopedics

Caughman Taylor, Pediatrics

Tripp Bell, Radiology
Amy Hildreth, Surgery
Kevin Bennett, Translational and Clinical Science

3 faculty members elected from the FRC, 2 of whom should be from basic science departments:
Aaron Jasnow, Pharmacology, Physiology, and Neuroscience, 2025-2028
Hannah Mather, Surgery, 2025-2028
Katie Stephenson, Pediatrics, 2025-2028

Staffed by Associate Dean for Student Affairs: Eric Williams

Associate Dean for Undergraduate Medical Education: Predrag Krajacic (ex officio/non-voting)

1. **Honor Committee:** The Honor Committee is comprised of students and faculty; this committee educates the students about the USC Honor Code.
AUTHORITY: Makes recommendations to the Student Promotions Committee regarding non-academic issues of professionalism and student behavior.
CHAIR: The chair will be elected by the members annually for a one-year term and must be an MII.
Current chair: Dylan Crawford, Chair and Kade Horacek, Vice Chair
TERM OF OFFICE: three-year, staggered terms for faculty advisors; 1 year for Chair (always an M-II)
MEETING FREQUENCY: As needed
MEMBERS:
2 elected faculty advisors:
Lisa Myrick, Physician Assistant Program, 2023-2026
Duncan Norton, Pediatrics, 2024-2027

Medical Students:

2026

Daniel Jaraki, MIV (Florence Regional Campus)
Gabriella Gee, MIV (Advisor)
Hannah Gandy, MIV
Yvone Shametaj, MIV

2027

Logan Hitchcock, MIII
Meredith Phillips, MIII
Johnathan Finley, MIII
Kaylee Williams, MIII
Kathryn Klein, MIII

2028

Dylan Crawford, MII (Chair)
Madison McNeill, MII
Kade Horacek, MII (Vice Chair)
Katelyn Johnson, MII
Meredith Hermann, MII

Graduate Students

Teeya Mercer, Genetic Counseling
Varshitha Karveti, Biomedical Sciences

- F. Academic Review Committee:** The Academic Review Committee reviews students who have not met academic standards and ultimately makes decisions regarding the students' continued enrollment and/or academic progress in the School of Medicine.
AUTHORITY: The committee is empowered with the authority to require a student to remediate coursework or be dismissed.
CHAIR: The Academic Review Committee will have co-chairs. The Associate Dean for Student Affairs will serve as one co-chair (ex officio/non-voting). The other co-chair will be elected by the committee members and serve a one-year term.
Current co-chairs: Eric Williams, Associate Dean and Kevin LeBlanc (2025-2027)
TERM OF OFFICE: three-year, staggered terms for faculty members; Chair is ex officio
MEETING FREQUENCY: Twice a year in May and December and additional meetings as required.

MEMBERS:

3 elected basic science faculty members:

Ben Hawfield, Cell Biology and Anatomy, 2023-2026
Avery Dingle, Pathology, Microbiology and Immunology, 2024-2027
Jay Potts, Cell Biology and Anatomy, 2024-2027

3 elected clinical faculty members:

Kaustubh Joshi, Neuropsychiatry and Behavioral Science, 2023-2026
Andrew Mather, Obstetrics and Gynecology, 2024-2027
Jeanette Fulton, Radiology, 2024-2027

3 faculty members appointed by the Dean:

Rita Dixon, Physician Assistant Graduate Program, 2024-2027
Kevin LeBlanc, Nurse Anesthesia Graduate Program, 2024-2027 (co-chair)
Kerry Sims, Obstetrics and Gynecology, 2024-2027

Associate Dean for Student Affairs: Eric Williams (co-chair/ex officio/non-voting)

Associate Dean for Undergraduate Medical Education: Predrag Krajacic (ex officio/non-voting)

- G. Women in Science and Medicine Committee:** advises the Dean on issues related to women students, faculty, and staff of the SOMC.

Chair: Elected by members

TERM OF OFFICE: three-year periods, staggered terms for faculty and staff members and 1-year terms for graduate and medical students; other members are ex officio

MEETING FREQUENCY: Monthly

MEMBERS:

2 elected faculty members from basic science departments:

Kiesha Wilson, Pathology, Microbiology, and Immunology, 2024-2027 (Chair)
Camilla Ferreira Wenceslau, Cell Biology and Anatomy, 2024-2027

3 elected faculty members from clinical departments:

Kerry Sims, OB/GYN, 2025-2028
Courtney Sanchez, Neuropsychiatry and Behavioral Science, 2024-2027
Carol Alan, Obstetrics and Gynecology, 2024-2027

2 representatives appointed by the Dean:

Zoe Foster, Family and Preventive Medicine, 2023-2026
Falcia Harvey, Student Success and Wellness, 2023-2026

2 SOMC alumni/ae appointed by the Dean:
Monica McCutcheon, Pediatrics, 2025-2028
Stephanie Paolini, Neurology, 2023-2026

2 SOMC non-faculty staff members appointed by the Dean:
Jessica Allison, Development, 2025-2028
Elizabeth Caulder, Pathology, Microbiology, and Immunology, 2023-2026

Medical Students:
Julia Soukup, MII
Elle Magnan, MIV

Graduate Students:
Kennedy Ayers, Biomedical Sciences
Arianna Bastain, Biomedical Sciences
Laura Ciccarelli, Genetic Counseling
Catya Hunt, Counseling and Rehabilitation
Sahra Almosadder, Physician Assistant
Katherine Williams, Nurse Anesthesia

SOMC's AAMC Women's Liaison Officer serve as ex officio, non-voting member: Zoe Foster

Three Honorary Members: Kinsey Meggett, Kasie Roark, Stephanie Wilczynski

- H. Appointment and Promotion Committee for Professional-Track Basic Science Faculty:** evaluates the curriculum vitae and application materials for candidates requesting appointment at the Associate Professor or Professor level or promotion to the Associate Professor level and recommends to the Dean the appropriate faculty rank for the candidate.

Chair: Elected by members

TERM OF OFFICE: three-year, staggered terms

MEETING FREQUENCY: As required

MEMBERS: Associate Professor or Professor (non-tenure track) from each basic science department appointed by the Faculty Representation Committee; Professor (tenure track or non-tenure track) from each basic science department appointed by the Department Chair

Faculty members appointed by the Faculty Representation Committee
Narendra Singh, Pathology, Microbiology, and Immunology, 2025-2028
Kevin LeBlanc, Nurse Anesthesia Program (PPN), 2025-2028
Britt Wilson, Pharmacology, Physiology, and Neuroscience, 2023-2026 (Chair)
Jack Goldsmith, Cell Biology and Anatomy, 2023-2026

Faculty members appointed by the Department Chair
Ioulia Chatzistamou Pathology, Microbiology, and Immunology, 2022-2026
Erika Blanck, Cell Biology and Anatomy, 2023-2026
Claudia Grillo, Pharmacology, Physiology, and Neuroscience, 2023-2026

- I. Appointment and Promotion Committee for Professional-Track Clinical Faculty:** evaluates the

curriculum vitae and application materials for candidates requesting appointment at the Associate Professor or Professor level or promotion to the Associate Professor or Professor level and recommends to the Dean the appropriate faculty rank for the candidate.

Chair: Elected by members

TERM OF OFFICE: three-year, staggered terms for departments with more than one full professor

MEETING FREQUENCY: As required

MEMBERS: Associate Professor or Professor (non-tenure track) appointed by the Department Chair from each clinical department

Berry Campell, Obstetrics and Gynecology, 2025-2028

Chuck Carter, Family and Preventive Medicine, 2024-2027

William Hester, Florence Regional Campus, 2024-2027

Kaustubh Joshi, Neuropsychiatry and Behavioral Science, 2025-2028

Julian Kim, Surgery, 2025-2028

Mary Beth Poston, Internal Medicine, 2023-2026

David Rotholz, Pediatrics, 2025-2026 (Chair)

Swamy Venkatesh, Neurology, 2025-2028

John Walsh, Orthopedic Surgery, 2025-2028

- J. Conflict of Interest Committee:** addresses situations when outside financial interests may overlap or conflict with their activities at the USC SOMC and manage compliance with University, SOMC, and national policies regarding intellectual or financial conflicts of interest. The committee will provide oversight for recognizing the importance of research and educational missions to the University and acknowledge that it is enhanced when members of the University community interact with other groups and organizations, including businesses, government entities, not-for-profit groups, professional societies, and other academic institutions, and reasonably address potential conflicts of interest.

Chair: Elected by members

TERM OF OFFICE: three-year, staggered terms for appointed faculty members; all other members are ex officio

MEETING FREQUENCY: As needed. Since the group meets via email and most issues are clinical, most of the COI questions get sent to the Medical Group, which has SOMC overlap with the SOMC. If there is a COI question that is strictly SOMC, then it will be sent to the SOMC Conflict of Interest Committee.

MEMBERS:

2 faculty members from clinical departments appointed by the Dean after consultation with the FRC:

Anthony Miles Scott, Family and Preventive Medicine, 2025-2028

Leo Bonilha, Neurology, 2025-2028

2 faculty members from a basic science department appointed by the Dean after consultation with the FRC:

Wenbin Tan, Cell Biology and Anatomy, 2025-2028

Reilly Enos, Pathology, Microbiology, and Immunology 2025-2028 (Chair)

Director of Legal Affairs: Craig Stanley

Associate Dean for Continuous Professional Development and Strategic Affairs: Matt Orr

III. Committees Related to the Office of the Dean Through the Office of Undergraduate Medical Education, including Offices of Admissions and Enrollment Services and Student and Career Services:

Through Office of Undergraduate Medical Education:

- A. MD Program Policy and Procedures Committee:** ensures that the content of policies governing the MD program meet University guidelines, LCME requirements for Element 4.6, and are aligned with the SOMC's Strategic Plan. The purpose of the committee is to review and revise or approve policies submitted by administrative and other units of the MD program, in addition to developing policies and procedures for the MD program to ensure that all students, faculty, and staff are treated equitably, and expectations of behavior are clear.

AUTHORITY: The committee is advisory to the Dean regarding policies that involve the MD program and makes recommendations to the Executive Committee concerning policies that involve other educational/research/clinical/administrative programs in the SOMC.

CHAIR: Elected by members, TBA

TERM OF OFFICE: three-year, staggered terms

MEETING FREQUENCY: Quarterly or as needed

MEMBERS:

3 elected faculty members

Bobby Miller, Pediatrics, 2025-2028

Jodi Dingle, Pediatrics, 2024-2026

Wayne Carver, Cell Biology and Anatomy, 2024-2027

2 staff members appointed by the Dean:

Amy Smith, Undergraduate Medical Education, 2025-2026

Stephany Smith: Student Affairs, 2023-2026

Medical Students:

Catherine Chopode, MII

Kate Gregory, MIV

Associate Dean for Student Affairs: Eric Williams

Associate Dean for Undergraduate Medical Education: Predrag Krajacic

Director of Legal Affairs: Craig Stanley

- B. Liaison Committee on Medical Education (LCME) Continuous Quality Improvement (CQI) Task Force:** reports to the Dean and will be responsible for ongoing monitoring of SOMC's compliance with LCME accreditation elements, in accordance with expectations set forth by LCME. The CQI task force will monitor general communications from the LCME that may impact strategic planning for maintaining accreditation for the medical school, perform an analysis and provide a report to the Dean after receipt of communications from the LCME regarding accreditation status of the medical school. The CQI task force identifies elements for ongoing monitoring and establishes a schedule for ongoing review, in addition to collecting data needed for its reviews from other SOMC committees, administrators, faculty, and students. Regular reports are provided to the Dean on its activities and recommendations.

CHAIR: Senior Assistant Dean for Education Projects, Executive Director CQI

TERM OF OFFICE: All members are ex-officio

MEETING FREQUENCY: Monthly

MEMBERS:

Bobby Miller (Chair)
J.T. Thornhill
Predrag Krajacic
Robert Rhinehart
Carla Harkness
Eric Williams
Stephany Smith
Brian Kiesler
Alexa Gandy
Matt Orr
Paul Toriello
Jeff Perkins
Jack Goldsmith, Chair of Curriculum Committee
Andrew Vaughan, Chair-Elect of Curriculum Committee

Medical Students

Jack Parsons, MII
Bennett Lucas, MIV

Through Office of Admissions and Enrollment Services:

- C. Admissions Committee:** The Admissions Committee holds the responsibility of applying the requirements for admission to the medical education program. The charge extends to students applying to any joint graduate MD program(s) that may exist. The Admissions Committee will decide which of the candidates meeting these requirements will be admitted. All decisions made by the committee are final. The Admissions Committee is also responsible for evaluating applicants in alignment with the academic standards, mission, vision, and values of the SOMC, and developing a wait list from which additional candidates are chosen to receive an offer of admission as positions become available. In cooperation with the Curriculum Committee, the Admissions Committee is also responsible for maintaining, updating the technical standards, and ensuring that the technical standards are properly disseminated to the applicants at an appropriate time during the application process.

AUTHORITY: The Admissions Committee alone has the authority to admit, deny, and develop a waitlist for the admission of applicants to the medical education program.

CHAIR: The Associate Dean for Admissions and Student Recruitment serves as the chair of the Admissions Committee (ex officio). Current chair: Robert Rhinehart, Associate Dean

TERM OF OFFICE: From one to three years at the pleasure of the Chair of the Admissions Committee and 1-year terms for medical students; other members are ex officio

MEETING FREQUENCY: Each Wednesday from 1:30-5:00 p.m. from mid-September until the end of March. Committee members are expected to attend at least 75% of the meetings. For the 2023-2024 academic year, committee meetings and interviews will be virtual.

MEMBERS:

28 full-time faculty members, students, alumni, and community representatives. 18 faculty members are elected for three-year terms and up to three community members/alumni/faculty appointed by the Dean upon recommendation of the Faculty Representation Committee and the Chair of the Admissions Committee for a one-year term. Membership should be broad-based and include clinical partner representatives and at least one representative from the Florence Regional Campus. Up to 7 medical students serving one-year terms including at least one representative from Florence Regional Campus.

Mohamad Azhar, Cell Biology and Anatomy, 2024-2027

Avery Dingle, Pathology, Microbiology, and Immunology, 2025-2028

Christine Wheeler, Pathology, Microbiology, and Immunology, 2025-2026

LJ Bryson, Family and Preventive Medicine, 2025-2028

Sankeerth Challagundla, Neurology, 2025-2028
Josnel Faiivae, Neuropsychiatry and Behavioral Science, 2024-2027
Andrew Mather, Obstetrics and Gynecology, 2024-2027
Catherine McClung-Smith, Surgery, 2024-2027
Brittany Diane Fraser, Surgery 2025-2028
J.T. Thornhill, Associate Dean for Faculty Affairs, 2025-2026
Bobby Miller, Senior Assistant Dean for Education Projects, 2025-2028
Brian Kiesler, Assistant Dean for Clinical Curriculum and Assessment, 2025-2026 (Alternate)
Donald Wouri, Retired Faculty Member, 2025-2026
Hugh Wilcox, McLeod Medical Center, 2024-2026
Richard Webb, Lexington Medical Center, 2024-2027
Emily Mullen, Lexington Medical Center, 2025-2026
James McCallum, VA Representative, 2025-2026
Nosizwe Sellers, VA Representative 2025-2026
Eileen Korpita, Community Representative, 2025-2026
Myron Bell, Community Representative, 2025-2026

Medical Students:

Stephanie Behrens, MII
Andrew Freeman, MIV
Greyson Fox Tran, MIV
Tyler Mills, MIV
Christian Najjar, MIV
Mattie Jo Thomas, MIV
Lauren Ervin, MIV – Florence
Alaisha Smith, MII
Eric Nutz, MII – Alternate

Associate Dean for Admissions and Student Recruitment and Registrar: Robert Rhinehart (Chair)

Director of Medical Student Recruitment: James Stallworth

Through Office of Undergraduate Medical Education:

- D. Curriculum Committee:** is responsible for the development of, oversight over, and the periodic review of the content, structure, and pedagogy of the curriculum leading to the M.D. degree and for ensuring that students learn the knowledge, skills, attitudes, and behaviors necessary for the successful practice of medicine. The Curriculum Committee is also responsible for ensuring that the educational curriculum adheres to applicable accreditation requirements. Furthermore, in cooperation with the Admissions Committee, the Curriculum Committee is responsible for reviewing and updating the Technical Standards to ensure that the standards adequately reflect the physical and cognitive requirements of students necessary to properly participate in and complete all required curricular activities and satisfy applicable learning objectives.

AUTHORITY: The Curriculum Committee shall have the authority to determine policy, overall design, integration, management, evaluation, and enhancement on any matter concerning the MD curriculum, to ensure a coherent and coordinated medical curriculum.

CHAIR/CHAIR-ELECT: The Chair of the Curriculum Committee is elected by the members for a two-year term, the first year as Chair-Elect and then the second year as Chair. The Chair-Elect position is elected annually and alternates between a basic science and a clinical committee member.

Current chair: Jack Goldsmith; Current chair-elect: Andrew Vaughan

TERM OF OFFICE: three-year (see above for new terms) staggered terms for faculty members and 1-year terms for medical students; other members and consultants are ex officio

MEETING FREQUENCY: Monthly

MEMBERS:

1 faculty member from each clinical department, 2 faculty members from each basic science department, and 1 faculty member from the Florence Regional Campus.

Alexa Gandy, Pathology, Microbiology, and Immunology, 2025-2028

Andrew Vaughn, Family and Preventive Medicine 2025-2028 (Chair-elect)

Katelyn Fisher, Obstetrics and Gynecology, 2025-2028

Kevin Murr, Orthopedic Surgery, 2025-2028

Allan Macdonald, Florence Regional Campus, 2025-2028

Andy Sides, Internal Medicine, 2023-2026

Tripp Bell, Radiology, 2023-2026

Courtney Sanchez, Neuropsychiatry and Behavioral Science 2023-2026

Erika Blanck, Cell Biology and Anatomy, 2023-2026

Britt Wilson, Pharmacology, Physiology, and Neuroscience, 2023-2026

Jim Fadel, Pharmacology, Physiology, and Neuroscience, 2023-2026

Jack Goldsmith, Cell Biology and Anatomy, 2024-2027 (Chair)

Swamy Venkatesh, Neurology, 2024-2027

Ioulia Chatzistamou, Pathology, Microbiology, and Immunology, 2024-2027

Jodi Dingle, Pediatrics, 2025-2027

David Moffatt, Surgery, 2024-2027

Medical Students:

Elanor Anderson, MII

Jake Parsons, MII

Bennett Lucas, MIV

Katherine Turnley, MIV

Kendall Stalls, MIV – Florence Representative

Non-Voting Members

Assistant Dean for Clinical Learning: James Cook

Associate Dean for Undergraduate Medical Education: Predrag Krajacic

Assistant Dean for Clinical Curriculum and Assessment: Brian Keisler

Interim Assistant Dean for Pre-Clerkship Curriculum: Sandra Kelly

Associate Dean for Medical Student Education (Florence): Alan Sechtin

Non-Voting Consultants:

Director of Educational Program Assessment and Quality Improvement: Travien Capers

Assistant Dean for Information Technology and Chief Information Officer: Lindsie Cone

Director of Medical Library: Roz McConnaughy

Associate Dean for Admissions and Student Recruitment and Registrar: Robert Rhinehart

Associate Dean for Student Affairs: Eric Williams

1. Standing Subcommittees:

- a. M-I/M-II Subcommittee:** is responsible for the periodic review and update of all required M-I and M-II courses.
CHAIR: Elected by members
TERM OF OFFICE: 1-year terms for faculty members and 1-year terms for medical students; other members are ex officio
MEETING FREQUENCY: Called at the discretion of the chair or at the direction of the chair of the Curriculum Committee.
MEMBERS:
At least 4 faculty members appointed by the Curriculum Committee Chair from a roster of basic science and clinical Curriculum Committee members who have expressed interest in this subcommittee:
Course Directors:
Christopher Gaaney
Edie Goldsmith
Erika Blanck
James Cook
Britt Wilson

Block Directors:
James Catroppo
Alexa Gandy
Ioulia Chatzistamou
Lawrence Reagan (Chair)
Jim Fadel

Medical Students:
Elanor Anderson, MII
Jake Parsons, MII

Holly LaVoie (non-voting member)

Assistant Dean for Information Technology and Chief Information Officer: Lindsie Cone (non-voting consultant)

Interim Assistant Dean for Pre-Clerkship Curriculum: Sandra Kelly (ex officio)

Course Directors (ex officio)

Representation from both basic science and clinical departments is essential; the subcommittee may also invite other faculty members who are not Curriculum Committee members. With the approval of the Subcommittee chair, minutes will be taken and distributed by the Assistant Dean for the Pre-clerkship Curriculum.
- b. M-III/M-IV Subcommittee:** is responsible for the periodic review and update of all required M-III and M-IV courses.
CHAIR: Elected by members
TERM OF OFFICE: 1-year, terms for faculty members and 1-year terms for medical students; other members are ex officio

MEETING FREQUENCY: Called at the discretion of the chair or at the direction of the chair of the Curriculum Committee.

MEMBERS:

At least 4 faculty members appointed by the Curriculum Committee Chair from a roster of basic science and clinical Curriculum Committee members who have expressed interest in this subcommittee:

Andrew Vaughan – Family Medicine
Andrew Sides – Internal Medicine
Staphanie Paolini – Neurology
Katelyn Fisher – OB/GYN
James Stallworth – Pediatrics
Courtney Sanchez – Psychiatry (Chair)
Phillip Prest - Surgery
Tripp Bell
Jodi Dingle
Swamy Venkatesh
Marwan Elya, Florence

Medical Students:

Bennett Lucas, MIV
Katherine Turnley, MIV
Kendall Stalls, MIV – Florence Representative

Associate Dean for Medical Education (Florence): Alan Sechtin (ex officio)

Assistant Dean for Clinical Curriculum and Assessment: Brian Keisler (ex officio)

Representation from both basic science and clinical departments is essential; the subcommittee may also invite other faculty members who are not Curriculum Committee members. With the approval of the Subcommittee chair, minutes will be taken and distributed by the Assistant Dean for Clinical Curriculum.

- c. **Distributed Curricula Subcommittee** – Perform, under the supervision of the Curriculum Committee, periodic reviews and assessments of distributed curricula for medical students. Make reports and recommendations, based upon the findings of the periodic reviews and assessments of distributed curricula, to the Curriculum Committee. Review elements of the curriculum that span both pre-clinical and clinical learning environments and identify them as distributed curricula.

CHAIR: Elected by members (TBA)

TERM OF OFFICE: 1-year terms for faculty members; other members are ex officio

MEETING FREQUENCY: Called at the discretion of the chair or at the direction of the chair of the Curriculum Committee.

MEMBERS:

Jack Goldsmith
James Cook
Tripp Bell
Ben Hawfield

Medical Students:

Katherine Turnley, MIV

Kendall Stalls, MIV Florence

Thread Directors – Voting Members
Chris Goodman – Health and Society
James Cook – Health Systems Science
Jack Goldsmith – Nutrition
Tripp Bell – Point of Care Ultrasound

Avery Dingle, PMI (non-voting member)

Jeannette Fulton, Radiology (non-voting member)

Associate Dean for Student Affairs: Eric Williams (non-voting consultant)

Associate Dean for Admissions and Student Recruitment and Registrar: Robert Rhinehart (non-voting consultant)

- d. **Assessment and Evaluation Subcommittee:** is responsible for serving as consultants for assessment projects and otherwise serving as leaders to support a culture of assessment throughout the SOMC; regularly reviewing SOMC assessment policies and procedures and recommending improvements to the SOMC Curriculum Committee supporting SOMC assessors with information and resources, including technology recommendations, to maintain and carry out assessment plans--this includes recommending or providing assistance in the development of specific assessments of student learning outcomes.

CHAIR: Elected by members

TERM OF OFFICE: The other 3 standing subcommittees of the Curriculum Committee have Chairs elected at the beginning of the academic year who serve 1-year terms and whose terms will be extended if they are the subcommittee chair for multiple years. The medical student will serve a 1-year term. The assistant deans and director of the program assessment are ex officio.

MEETING FREQUENCY: Called at the discretion of the chair or at the direction of the chair of the Curriculum Committee.

MEMBERS: Chairs of the subcommittees:

Lawrence Reagan – Chair, MI/MII Subcommittee
Courtney Sanchez – Chair, MIII/MIV Subcommittee

TBA – Chair, Distributed Curriculum Subcommittee

Erika Blanck - At-Large, Basic Science
Andy Sides -At-Large, Clinical Science

Medical Students:

Jack Parsons, MII
Bennett Lucas, MIV

Director of Educational Program Assessment and Quality Improvement: Travien Capers (non-voting consultant)

Associate Dean for Medical Student Education-Florence: Alan Sechtin (ex officio)

Interim Assistant Dean for Pre-Clerkship Curriculum: Sandra Kelly, (ex officio)

Assistant Dean for Clinical Curriculum and Assessment: Brian Keisler (ex officio)

Director of Medical Library: Roz McConnaughy (non-voting consultant)

- e. **Academic Standards Subcommittee:** responsible for the maintenance of academic excellence in the SOMC, establishes criteria for determination of satisfactory academic performance for promotion and graduation of medical students; establishes consistent standards for methods of assessing quality, assigning grades, and correcting academic deficiencies of medical students.

CHAIR: The Associate Dean for Undergraduate Medical Education serves as the chair of the Academic Standards Subcommittee (ex officio).

Current Chair: Predrag Krajacic, Associate Dean

TERM OF OFFICE: three-year staggered terms for faculty members and 1-year terms for medical students; other members are ex officio

MEETING FREQUENCY: Twice a year and additional meetings as required

MEMBERS:

5 elected faculty members:

Ron Wells, Pediatrics, 2023-2026

Aaron Jasnow, Pharmacology, Physiology, and Neuroscience, 2023-2026

Stacey Cobb, Pediatrics, 2024-2027

Kerry Sims, Obstetrics and Gynecology, 2024-2027

Matthew Nodelman, Family and Preventative Medicine, 2024-2027

Medical Students:

Olivia Gray, MIV

Katherine Rathke, MIV

Associate Dean for Undergraduate Medical Education: Predrag Krajacic (chair)

Assistant Dean for Clinical Curriculum and Assessment: Brian Keisler

Associate Dean for Admissions and Student Recruitment and Registrar: Robert Rhinehart

Director of Program Assessment and Quality Improvement: Travien Capers

Interim Assistant Dean for Pre-Clerkship Curriculum: Sandra Kelly

1. **Grade Change Subcommittee:** hears, assesses, and decides upon requests from faculty members for grade changes for medical students in courses, clerkships, and electives.

CHAIR: The Associate Dean for Admissions and Student Recruitment (Registrar) will serve as chair of the Grade Change Subcommittee (ex officio). Current chair: Robert Rhinehart, Registrar

TERM OF OFFICE: three-year terms for faculty members; other members are ex officio

MEETING FREQUENCY: As required

MEMBERS:

1 faculty member of the Academic Standards Subcommittee selected by Academic Standards Subcommittee members as the representative to the Grade Change Subcommittee: Matt Nodelman, 2024-2027

3 elected faculty members:

Tameka Funny, Internal Medicine 2024-2027

Norma Frizzell, Pharmacology, Physiology, and Neuroscience, 2023-2026

Kaustubh Joshi, Neuropsychiatry and Behavioral Science, 2025-2028

Staffed by Associate Dean for Admissions and Student Recruitment (Registrar):

Robert Rhinehart (Chair)

Through Office of the Associate Dean for Research and Graduate Education:

- E. Graduate Education Committee:** oversees all the Graduate Programs in the SOMC. Establishes policies and procedures for the graduate programs consistent with USC and SOMC guidelines.

CHAIR: Elected by members

TERM OF OFFICE: All members are ex officio

MEETING FREQUENCY: As required

MEMBERS:

All directors of SOMC graduate programs

David Mott, Biomedical Science Graduate Program

Kevin LeBlanc, Nurse Anesthesia Graduate Program

Christine Sacco-Bene, Counseling and Rehabilitation Graduate Program

Whitney Dobeck, Genetic Counseling Graduate Program

Rita Dixon, Physician Assistant Graduate Program

Senior Associate Dean for Research and Graduate Education: Leo Bonilha

- F. Biomedical Science Graduate Committee:** develops and oversees the content, structure, and pedagogy of the curriculum leading to the M.S. and Ph.D. in Biomedical Sciences degrees and for ensuring that students have solid knowledge and skills in biomedical sciences. Ensures that program requirements are met by departments, research focus groups, and students.

CHAIR: Director of Biomedical Science Graduate Programs

TERM OF OFFICE: All faculty members are ex officio

MEETING FREQUENCY: As required

MEMBERS:

Biomedical Science Graduate Program Director: David Mott

2 appointed representatives from each basic science department:

Mohamad Azhar, Cell Biology and Anatomy

Angela Murphy, Pathology, Microbiology, and Immunology

Jason Kubinak, Pathology, Microbiology, and Immunology

Aaron Jasnow, Pharmacology, Physiology, and Neuroscience

Claudia Grillo, Pharmacology, Physiology, and Neuroscience

Camilla Ferreira Wenceslau, Cell Biology and Anatomy

Senior Associate Dean for Research and Graduate Education: Leo Bonilha

Health Professional Sciences Concentration Director: Ioulia Chatzistamou

Applied Biotech Concentration Director: Austin Worden

- G. Integrated Biomedical Sciences Admissions Committee:** reviews applications for admissions to

the Integrated Biomedical Sciences first-year program

CHAIR: Biomedical Science Graduate Program Director

TERM OF OFFICE: All faculty members are ex officio

MEETING FREQUENCY: As required

MEMBERS:

Biomedical Science Graduate Program Director: David Mott

1 appointed representative from each of the following departments/schools:

Department of Chemistry and Biochemistry: Wayne Outten

Department of Biological Sciences: David Reisman

Department of Drug Discovery and Biomedical Sciences: Doug Pittman

SOMC Basic Science Department: Aaron Jasnow

- H. Nurse Anesthesia Graduate Committee:** establishes policies and procedures for the Graduate Nurse Anesthesia Program consistent with USC and SOMC guidelines. Ensures that program requirements are met.

CHAIR: Graduate Nurse Anesthesia Program Director

TERM OF OFFICE: All faculty members are ex officio

MEETING FREQUENCY: Twice per year and additional meetings as required

MEMBERS:

Graduate Nurse Anesthesia Program: Director: Kevin LeBlanc (Chair)

Assistant Program Director – Columbia Site: Catherine Gutshall

Assistant Program Director – Greenville Site: Richard Wilson

Faculty of Graduate Nurse Anesthesia Program: Tab King and Marc Benz

Nurse Anesthesia Program Clinical Coordinator (Columbia): Catherine Rhea

- I. Nurse Anesthesia Program Admissions Committee:** evaluates applications, interviews potential candidates, and makes recommendations for admission to the Graduate Program in Nurse Anesthesia in accordance with university policy.

CHAIR: Nurse Anesthesia Faculty Member appointed by the Program Director

TERM OF OFFICE: two years

MEETING FREQUENCY: Spring admissions cycle, typically six interview days in early November

MEMBERS:

Program Director: Kevin LeBlanc (ex officio)

6 appointed faculty members:

Sheena Morris, 2025-2027 (Chair)

Winston King, 2025-2027

Catherine Gutshall, 2025-2027

Jefferson Souza, 2025-2027

Marcia Iszard, 2025-2027

Tracy Pedigo, 2025-2027

- J. Nurse Anesthesia Curricular Review/Planning Committee:** evaluates, discusses, and makes recommendations regarding the didactic and clinical curriculum. It is a major component of the Continuous Self-Assessment Plan to determine purposeful change and needed improvement.

CHAIR: Nurse Anesthesia Faculty Member appointed by the Program Director

TERM OF OFFICE: two years

MEETING FREQUENCY: three times per year—meeting typically occurs at the end of each semester

MEMBERS:

Program Director: Kevin LeBlanc (ex officio)

5 appointed faculty members:

Catherine Gutshall, 2025-2027 (Chair)
Marcia Iszard 2025-2027
Sheena Morris 2025-2027
Tracy Pedigo 2025-2027
Jefferson Souza 2025-2027

1 elected faculty member:

Annette Rauch, PA Program, 2025-2027

- K. Counseling and Rehabilitation Graduate Committee:** establishes policies and procedures for the Graduate Counseling and Rehabilitation Program consistent with USC and SOMC guidelines. Ensures that program requirements are met.

CHAIR: Counseling and Rehabilitation Graduate Program Director

TERM OF OFFICE: All faculty members are ex officio

MEETING FREQUENCY: As required

MEMBERS:

Academic Director of Counseling and Rehabilitation Graduate Program: Christine Sacco-Bene, Neuropsychiatry and Behavioral Science (Chair)

3 faculty members appointed:

Michael Walsh, Neuropsychiatry and Behavioral Science
Robert Dawson, Neuropsychiatry and Behavioral Science
David Leach, Neuropsychiatry and Behavioral Science

- L. Genetic Counseling Graduate Committee:** establishes policies and procedures for the Biomedical Science Graduate Genetic Counseling Program consistent with USC and SOMC guidelines. Ensures that program requirements are met.

CHAIR: Genetic Counseling Graduate Program Director

TERM OF OFFICE: All faculty members are ex officio

MEETING FREQUENCY: As required

MEMBERS:

Program Director: Whitney Dobek (Chair)

3 faculty members appointed:

Whitney Dobek, Obstetrics and Gynecology
Amy Wardyn, Obstetrics and Gynecology
Jessica Fairey, Obstetrics and Gynecology

- M. Physician Assistant Graduate Committee:** establishes policies and procedures for the Physician Assistant Program consistent with USC and SOMC guidelines. Ensures that program requirements are met.

CHAIR: Physician Assistant Program Director

TERM OF OFFICE: All faculty members are ex officio

MEETING FREQUENCY: As required

MEMBERS:

Program Director: Rita Dixon

4 appointed members:

Pamela Wilson, Director of Didactic Education
Lisa Myrick, Director of Clinical Education
James Stallworth, Physician Assistant Program Medical Director

- N. Physician Assistant Graduate Program Admissions Committee:** interviews and selects Physician Assistant Program applicants.

CHAIR: Physician Assistant Graduate Program Admissions Director

TERM OF OFFICE: Two years

MEETING FREQUENCY: Interviews are held over one week, typically in September

MEMBERS:

Physician Assistant Program Director: Rita Dixon

Program Faculty:

Kirby Cranford Lee (Chair)

Pamela Wilson

Annette Rauch

Lisa Myrick

Kelly Clark

2 elected faculty members:

Janel Hager, Pharmacology, Physiology, and Neuroscience, 2025-2027

Christine Wheeler, Pathology, Microbiology and Immunology, 2024-2026

1 Physician Assistant Program Staff Member: Tracey Goldson

- O. Physician Assistant Graduate Program Student Progress and Promotion Committee:** evaluates student academic and professional progress and makes recommendations for action to the program director.

CHAIR: Physician Assistant Program Medical Director

TERM OF OFFICE: Two years

MEETING FREQUENCY: as needed, typically meet more often during the spring semester

MEMBERS:

Program Faculty:

Kirby Cranford Lee

Pamela Wilson

Annette Rauch

Lisa Myrick

Kelly Clark

1 elected faculty member:

Sankeerth Challagundla, Neurology, 2025-2027

Physician Assistant Program Medical Director: James Stallworth (Chair)

Through Office of Student Affairs and Career Advising:

- P. Leave of Absence Committee:** makes recommendations to the Associate Dean for Undergraduate Medical Education regarding leaves of absence from the SOMC for medical students.

CHAIR: Elected by members

TERM OF OFFICE: three-year, staggered terms for faculty members

MEETING FREQUENCY: As required.

MEMBERS:

4 elected faculty members:

Tisha Boston, Family and Preventive Medicine, 2025-2028 (Chair)

Duncan Norton, Pediatrics, 2025-2028
Matthew Khayata, Pediatrics, 2023-2026
Renu Pokharna, Neurology, 2023-2026

1 appointed faculty member in the Department of Neuropsychiatry and Behavioral Science:
Christine Sacco-Bene, Counseling and Rehabilitation, 2025-2028

Staffed by Associate Dean for Student Affairs: Eric Williams

- Q. Scholarship and Loan Committee:** awards all SOMC scholarships and awards all long-term loans administered by the SOMC.

CHAIR: Elected by members

TERM OF OFFICE: Three-year, staggered terms for faculty members and 1-year terms for medical students; other members and consultants are ex officio workers

MEETING FREQUENCY: Twice a year in the spring and fall semesters

MEMBERS:

5 elected faculty members:

Emily Neger, Pediatrics, 2025-2028
Garrett Helms, Family and Preventive Medicine, 2025-2028
Ron Wells, Pediatrics, 2023-2026
Dan Foster, Pharmacology, Physiology, and Neuroscience, 2023-2026 (Chair)
Kylie Whittle, Family and Preventative Medicine, 2024-2027

Medical Students:

Bays Martin, MII
Braden Schar MIV

Consultants:

Education Foundation Representative: Brittany Wesley

Assistant Dean for Administration and Finance: Derek Payne

Associate Dean for Admissions and Student Recruitment and Registrar: Robert Rhinehart

Staffed by Associate Dean for Student Affairs: Eric Williams and Assistant Director of Student Affairs/Financial Aid: Jerel Arceneaux

- R. Student Services Committee:** works with the Associate Dean for Student Affairs and Career Advising to advocate for, promote, and implement opportunities to improve the culture and collaboration among all USC SOMC students and enhance student experience. The Student Services Committee strives to preserve and promote students' physical, social, emotional, and cognitive wellness.

CHAIR: Associate Dean for Student Affairs Columbia

TERM OF OFFICE: three-year, staggered terms for faculty members and 1-year terms for medical students; other members are ex officio

MEETING FREQUENCY: As needed or twice a year in the Spring and Fall semesters

MEMBERS:

5 elected faculty members:

Emily Lowell, Pediatrics, 2025-2028
Christine Sacco-Bene, Neuropsychiatry and Behavioral Science, 2025-2028
Garrett Helms, Family and Preventive Medicine, 2025-2028
David Mott, Pharmacology, Physiology, and Neuroscience, 2025-2028
Melanie Blackburn, Pediatrics, 2024-2027

Medical Students:
John Paul, MII
Courtney Brown, MIV

Graduate Students:
Katie Fix, Genetic Counseling
Kasey Gillespie, Physician Assistant
Lindsey Veit, Counseling and Rehabilitation
Isaiah Davis, Biomedical Sciences
Rodney "RJ" McKie, Nurse Anesthesia

Associate Dean for Student Affairs: Eric Williams (Chair)

Assistant Director of Student and Career Services/Financial Aid: Jerel Arceneaux

IV. Committees Related to the Office of the Dean through the Office of Administration and Finance:

- A. Faculty Budget Committee:** It serves in an advisory capacity to the school's financial and academic leaders regarding financial and budgetary issues. This committee will serve as a liaison between the unit administration and the faculty on matters pertaining to the SOMC budget, advocating for faculty priorities on matters of budget and budgetary policy, and providing a venue for discussing faculty questions and concerns about the SOMC budget and budgeting process. This committee will support the key role that chairs and directors play in the school's budget decision making.

CHAIR: Elected by the members

TERM OF OFFICE: The faculty member receiving the highest number of votes in each of the three categories will serve a three-year term. For tenured/tenure track and professional track faculty categories, the faculty members who receive the second most votes will serve an initial two-year term. Following the initial terms, all terms will be for three years.

MEETING FREQUENCY: At least quarterly

MEMBERS:

2 elected tenure-track or tenured faculty members:

Susan Wood, Pharmacology, Physiology, and Neuroscience, 2023-2026

Holly LaVoie, Cell Biology and Anatomy, 2025-2028

2 elected professional-track faculty members:

Jeff Hall, Family and Preventive Medicine, 2023-2026 (Chair)

Heather Staples, Pediatrics, 2025-2028

1 elected librarian:

Roz McConaughy, Medical Library, 2023-2026

Interim Dean: Gerald Harmon

Assistant Dean for Administration and Finance: Derek Payne

V. Committees Related to the Health and Safety of SOMC Faculty Members, Students, and Staff Members:

- A. Wellness Promotion Committee:** coordinates and promotes wellness activities for SOMC faculty, staff, and students.

CHAIR: Elected by members

TERM OF OFFICE: three-year, staggered terms for faculty and staff members, 1-year terms for medical and graduate students

MEETING FREQUENCY: Six times per year

MEMBERS:

3 elected faculty members

Jeffrey Wisinski, Family and Preventive Medicine, 2025-2028

Marjorie Cloninger, Pediatrics, 2025-2028

James Selph, Neurology, 2024-2027

3 non-faculty SOMC staff members appointed by the Dean:

Jon Crain, Facilities, 2023-2026

Nikita Stanley, Student Services, 2023-2026 (Chair)

Nicole Holt, 2024-2027

Medical Students:

Kade Horacek, MII

Trevor Smith, MII

Hadley Hudson, MIV

Graduate Students:

Nick Arroyave, Counseling and Rehabilitation

Alison Salisbury, Counseling and Rehabilitation

Rylan Switzer, Genetic Counseling

Noelle Frambes, Biomedical Sciences

Cassidy Cothran, Physician Assistant

Theodore "Theo" Kubasti, Nurse Anesthesia

Senior Assistant Dean for Student Success and Wellness: Falcia Harvey (ex officio)

Student Success and Wellness Center Coordinator: Lauren Lee (ex officio)

VI. Committee related to the Office of the Dean through the Office of Access and Engagement:

- A. Access and Engagement Committee:** plans and implement means of increasing the number of students from groups underrepresented in the medical profession who are prepared for, recruited to, matriculate at, and graduate from the SOMC and who are committed to considering their residency training at Prisma Health; plans, implements, and supports efforts to increase the number of basic science and clinical faculty members from under-represented backgrounds.

CHAIR: Associate Dean, Admissions and Student Recruitment

TERM OF OFFICE: three-year, staggered terms for faculty members, alumni, and HBCU, community; 1-year terms for medical students; other members are ex officio

MEETING FREQUENCY: As Needed

MEMBERS:

2 clinical faculty members appointed by the Dean via the Faculty Representation Committee process.

Juliet Glover, Neuropsychiatry and Behavioral Science, 2025-2028

Antionette Williams Rutherford, Internal Medicine, 2025-2028

2 basic science faculty members appointed by the Dean via the Faculty Representative Committee process.

Janel Hagar Pharmacology, Physiology, and Neuroscience, 2025-2028

Ben Hawfield, Cell Biology and Anatomy, 2025-2028

1 staff member appointed by the Dean after consultation with the SOMC Staff Senate Representative/
Keshia Daubenspeck, Admissions, 2025-2028

1 representative of Historically Black Colleges and Universities (HBCU's) appointed by the Dean.
Walden Ai, Benedict College, 2024-2027

1 SOMC alumni who is from an underrepresented medicine background appointed by the Dean after
consultation with Associate Dean, Admissions and Student Recruitment.

Tisha Boston, Family and Preventive Medicine, 2025-2028

Medical Student:

Mason Schroeder, MII

Kyra Dixon, MIV

VII. Committee Related to the Office of the Dean through the Medical Library:

A. **Library Committee:** advises Director of Library Services on policy matters, especially relating to the collection and staffing of the Medical Library.

CHAIR: Elected by members

TERM OF OFFICE: three-year, staggered terms for faculty members and 1-year terms for graduate and medical students; other members are ex officio

MEETING FREQUENCY: Twice per year and as needed

MEMBERS:

7 elected faculty members:

Cory Jones, Pediatrics, 2025-2028

Matthew Haldeman, Family and Preventive Medicine, 2025-2028

Megan Weis, Translational and Clinical Science, 2025-2028

Kirby Cranford Lee, Physician Assistant Program, 2023-2026 (Chair)

James Catroppo, Pathology, Microbiology, and Immunology, 2023-2026

Anna Hoppmann, Pediatrics, 2024-2027

Rita Dixon, Physician Assistant Program, 2024-2027

Medical Students:

Preston Harrison, MII

Brynn Franz, MIV

Graduate Students:

Ashton Farmer, Genetic Counseling

TBA, Biomedical Sciences

Georgne Herring, Counseling and Rehabilitation

Director of Medical Library: Roz McConnaughy

Assistant Dean for Information Technology and Chief Information Officer: Lindsie Cone (ex officio)

VIII. Committee Related to the Office of the Dean Through the Office of Information Technology:

A. **Information Technology Committee:** advises the Assistant Dean for Information Technology and Chief Information Officer on policy matters, especially relating to the computer needs of students and faculty

as they relate to educational programs and research activities and to the structure and function of the SOMC computer network and communication systems.

CHAIR: Elected by members

TERM OF OFFICE: three-year, staggered terms for faculty members and 1-year terms for medical students; other members are ex officio

MEETING FREQUENCY: Twice per year and as needed

MEMBERS:

5 elected faculty members:

Joe McQuail, Pharmacology, Physiology, and Neuroscience 2023-2026

Robert Dawson, Counseling and Rehabilitation, 2023-2026

Austin Worden, Instrumentation Resource Facility/Cell Biology and Anatomy, 2024-2027, (Chair)

Eric Williams, Student Affairs, 2024-2027

Colin Evans, Cell Biology and Anatomy, 2024-2027

Medical Students:

Will Gwozdz, MII

Amber Dorn, MIV

Graduate Students:

Emily Kallis, Counseling and Rehabilitation

Chole Weyer, Biomedical Science

Interim Assistant Dean for Pre-Clerkship Curriculum: Sandra Kelly

Assistant Dean for Clinical Curriculum and Assessment: Brian Keisler

Assistant Dean for Information Technology and Chief Information Officer: Lindsie Cone

Manager of Computer Resources: Stan Laraque

Director of Medical Library: Roz McConnaughy (ex officio)

Director of Communications and Marketing: Emily Miles (ex officio)

Senior Associate Dean for Research and Graduate Education: Leo Bonilha (ex officio)

IX. Committee Related to the Office of the Dean Through the Office of Continuous Professional Development & Strategic Affairs:

- A. Faculty Affairs Committee:** Advises the Dean and reports to the Executive Committee on issues concerning the faculty to include professional development and mentorship, recruitment and retention, faculty well-being and vitality, SOMC/USC policy impact on faculty, and recognition and/or rewards for faculty teaching/research/clinical excellence. (The committee does not address issues of Tenure/Promotion.)

CHAIR: Elected by members, effective 2025-2026 academic year

TERM OF OFFICE: three-year staggered terms for faculty members; other members are ex officio

MEETING FREQUENCY: Quarterly

MEMBERS: Elected and appointed faculty members are not in dean or department (vice) chair positions.

4 elected faculty members (2 Basic Science and 2 Clinical)

James Catroppo, Pathology, Microbiology, and Immunology, 2025-2028

Angie Brown, Pediatrics, 2024-2026

Patricia Witherspoon, Family & Preventive Medicine, 2024-2027

Paul Toriello, Neuropsychiatry and Behavioral Science, 2024-2027

3 faculty members appointed by the Dean after consultation with the Faculty Representation

Committee: The appointment of faculty members by the Dean must ensure that there is an appropriate balance of faculty from the basic science and clinical departments.

Anthony Miles Scott, Family and Preventive Medicine, 2025-2028

Kandy Velazquez, PMI, 2024-2026

Shaquira Adderley, PPN, 2024-2027

Associate Dean for Faculty Affairs: J.T. Thornhill (ex officio)

Associate Dean for Continuous Professional Development and Strategic Affairs: Matt Orr (ex officio)

Director of Faculty Development: Morgan Rhodes (ex officio)

Staffed by the Office of Continuous Professional Development and Strategic Affairs and/or its designee: Nancy Williams

X. Members of the Faculty Senate

Faculty Senate Representatives: The Faculty Senate of the University of South Carolina, having been created by direction of the University Faculty to act by and for that body, is endowed with all the powers and authority of the University Faculty except those powers specifically reserved by that body itself, provided that the University Faculty may amend or repeal any general policy decision adopted by the Faculty Senate.

CHAIR: None

TERM OF OFFICE: three-year, staggered terms

MEETING FREQUENCY: Monthly

MEMBERSHIP: The Faculty Senate is composed of the voting members of the University Faculty chosen by each college or school or other academic unit for membership in the Senate. Up to 5 SOMC tenure-track faculty members and 3 clinical (professional-track) faculty members are elected by their respective SOMC faculty (tenure-track or professional-track) to serve three-year terms in the USC Faculty Senate.

MEMBERS:

Cameron McCarthy, Ph.D., Cell Biology and Anatomy, 2025-2028 (Tenure-Track)

Ioulia Chatzistamou, M.D. Ph.D., Pathology, Microbiology, and Immunology, 2025-2028 (Professional-Track)

Deepak Bhare, Ph.D., Pathology, Microbiology, and Immunology, 2023-2026 (Tenure-Track)

Aaron Jasnow, Ph.D., Pharmacology, Physiology, and Neuroscience, 2023-2026 (Tenure-Track)

Joseph McQuail, Ph.D., Pharmacology, Physiology, and Neuroscience, 2023-2026 (Tenure-Track)

Michael Cryer, M.D., Internal Medicine, 2024-2027 (Clinical Professional-Track)

Mark Humphrey, M.D. Family and Preventative Medicine, 2024-2027 (Clinical Professional-Track)

XI. Members of the Graduate Council

Graduate Council Representatives: The Graduate Council is the governing body acting on behalf of the Graduate Faculty of the University. The Graduate Council's authority is derived from its definition and charge in the Faculty Manual to make advisory recommendations to the Dean of the Graduate School Faculty on graduate programs and curriculum, formulation and implementation of Graduate School Faculty policies and the

establishment of standards of graduate work.

TERM OF OFFICE: three-year, staggered terms

MEETING FREQUENCY: Monthly or As Needed

MEMBERSHIP: The Graduate Council is composed of graduate faculty (tenure-track or professional-track). One SOMC graduate faculty member is chosen for each Graduate Council committee, faculty members are elected to serve three-year terms. The Graduate Council meets monthly; all other graduate committees meet as needed.

Graduate Council – David Mott, Pharmacology, Physiology, and Neuroscience, 2025-2028

Graduate Curriculum Committee – Brandon Busbee, Pathology, Microbiology, and Immunology, 2025-2028

Graduate Fellowships & Scholarship Committee – Colin Evans, Cell Biology and Anatomy, 2025-2028

Academic Policy & Practices Committee – Janel Hagar, Pharmacology, Physiology, and Neuroscience, 2025-2028

The Graduate School Faculty Grievances, Appeals, and Petitions Committee – Marcia Iszard, Nurse Anesthesia

Graduate Program, 2025-2028

APPENDIX 1

SOMC Committee Membership Recusal Policy May 2015

Purpose: The purpose of this policy is to formally state those instances when committee members should recuse themselves from voting on actions specifically aimed at applicants and current students in the School of Medicine.

Rationale: While participation, particularly of faculty, on SOMC committees is not only encouraged, but necessary for the SOMC to function and conduct business; there are instances, specifically involving actions concerning applicants or current students, where the faculty member is expected to recuse his/herself from voting. This is necessary to protect the applicant/student from unfair bias in the process. While the list of committees and potential conflicts is not meant to be all inclusive it is expected that committee members will exercise good judgement and will recuse themselves from the committee prior to the discussion of the applicant/student. A faculty member's recusal should be noted as part of the official minutes of the committee meeting.

Academic Review Committee

- Close personal relationship with the student
- Current course/clerkship director of student (Note: unable to serve on this committee)
- Relative of student

Admissions Committees

- Current or former close personal relationship with applicant
- Current professor of applicant
- Relative of applicant (unable to serve during the academic year that the relative is applying to medical school)

Honor Committee

- Close personal relationship with the student
- Current course/clerkship director of student
- Relative of student

Leave of Absence Committee

- Close personal relationship with the student
- Current course/clerkship director of student
- Relative of student

Student Promotions Committee

- Close personal relationship with the student
- Current course/clerkship director of student
- Relative of student

Student Services Committee

- Close personal relationship with the student
- Current course/clerkship director of student
- Relative of student

Endorsed by the Faculty Representation Committee – 5/29/15; Approved by the Executive Committee – 7/07/15