

Procedures for First year elections and initial committee staffing of CAS Standing Committees
October 21, 2024

Introduction

The Bylaws call for full-time faculty of the College of Arts and Sciences to elect eleven members to the FAC and seven members to the five other standing committees. The FAC shall be comprised of eleven elected members, with five faculty from the Arts, Humanities, and Social Sciences division; five from the Natural and Physical Sciences division; and one at-large member from either division. No two members shall come from the same department. The faculty membership of other standing committees shall be comprised of seven elected members, with three faculty from the Arts, Humanities, and Social Sciences division, three from the Natural and Physical Sciences division, and one at-large member from either division. No two members shall come from the same department.

Members of all standing committees are to serve three-year terms, with roughly one-third of each committee rotating out and being replaced with new elected members each year.

This appendix outlines special procedures that are necessary to set this system in motion, including an initial election of the FAC, which will then facilitate an initial election of the other five standing committees.

These initial elections will necessarily be unlike elections in subsequent years, with regard to the number of candidates and the lengths of terms to be served.

Initial election of the Faculty Advisory Committee

Assuming the bylaws are approved by the faculty in October 2024, the CAS Bylaws Committee will coordinate with the Dean's office to organize an initial election of the eleven member FAC no later than November 30, 2024.

The call for candidates will go out immediately after approval of the bylaws, and the window for nominations will close no less than two weeks before the election. Nominees will include at least six candidates from each of the two divisions defined in the bylaws. Upon nomination, candidates shall provide a brief statement about their interest and relevant experience, which will be distributed to voters prior to the election and appear on the ballot. Voting will be done electronically. The candidate who receives the most votes will be named the At-large member of the FAC (see below), regardless of which division they are from. The five remaining top vote-getters from each division will fill the other ten seats.

If there is an insufficient number of nominees for election to the FAC, the CAS Bylaws Committee will work with the Dean to secure additional nominees and/or to make initial appointments to the FAC.

The CAS Bylaws Committee will be dissolved upon election of the FAC.

For the spring 2025 semester, the sole tasks of the newly-elected FAC will be to organize elections in April 2025 to form the other five standing committees and to identify resources the FAC and the Secretary to the Faculty will require in order to efficiently conduct elections in subsequent years.

Because the FAC's work will be strictly focused on elections and resources, a Secretary to the Faculty will not be chosen for the spring 2025 semester.

The spring 2025 semester will not count against FAC members' term limits. Rather, the clock on their terms will begin at the same time as that of the other five standing committees, once they have been elected at the end of that semester. These extended terms for FAC members will be a one-time occurrence, unique to the special conditions of conducting the initial round of elections.

Initial Elections of the other standing committees

In the April 2025 elections organized by the FAC, full-time faculty members of the College of Arts and Sciences will elect thirty-five members to the other five standing committees. Each of the five committees will require slates of at least four faculty from each division (though ideally more), for a total of at least forty candidates.

Faculty from all divisions will vote on the full slate of candidates for each committee; that is, faculty are not only deciding among candidates from their own division, but rather from both divisions.

For each committee, the candidate receiving the most votes will be named the At-large member, with the remaining top vote-getters from each division filling the remaining six seats, three per division.

S This column represents an example of results from an election for the eleven-member FAC. "S" is candidates from the Physical and Natural Sciences division.
H "H" is candidates from the Arts, Humanities, and Social Sciences division. They are arranged in descending order by number of votes received.
S
S
S
H The top vote-getter, marked in **green**, will be the At-large member. The next five top vote-getters from the Physical and Natural Sciences division, marked in **blue**, will be elected as regular members.
H
S The next five from Arts, Humanities, and Social Sciences, marked in **red**, will also be elected as regular members.
S
S
H
S
H
S

H This column represents an example of results from an election for one of the seven-member committees, arranged in descending order by number of votes received.
H
S
S
H The top vote-getter, marked in **green**, will be the At-large member. The next three top vote-getters from the Physical and Natural Sciences division, marked in **blue**, will be elected as regular members. The next three from Arts, Humanities, and Social Sciences, marked in **red**, will also be elected as regular members.
S
S
S
H
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S

Following the First Election

Once the initial committees are formed, each committee will determine who from each division will serve one-year terms, who will serve two-year terms, and who will serve three-year terms, with the exception of the at-large members who will serve three year terms. One option is to draw straws; another is to consider upcoming sabbaticals, etc. This process will only need to be done for the first year. Candidates elected in subsequent years will all serve three-year terms.

For the FAC, two members from each division will serve one-year terms, two members from each division will serve two-year terms, and one member from each division will serve a three-year term. The At-large member will also serve a three-year term.

For the other five committees, one member from each division will serve a one-year term, one member from each division will serve a two-year term, and one member from each

division will serve a three-year term. The At-large member will also serve a three-year term.

As members rotate off the committees each year, they will be replaced in regular elections.

Subsequent Years

Beginning from the second year, faculty will vote on significantly smaller slates of candidates.

In year two of voting for the FAC, two candidates from each division (but no At-large member) will be elected to replace those who drew one-year terms in the first year.

In year two of voting for the other committees, one candidate from each division (but no At-large member) will be elected to replace those who drew one-year terms in the first year.

Those numbers will remain the same in year three of voting, as the members of each division who drew two-year terms are replaced.

In year three of voting, a new At-large member and one regular member from each division will be elected to replace those who served three-year terms.

For the FAC, this pattern of electing four members in one year, four in the next, and then three in the following year will persist in perpetuity. For the other committees, the recurring pattern will be two members in one year, two in the next, and then three in the following year.

FAC:

Year 1: A H H H H S S S S

Year 2: A H H H H S S S S

Year 3: A H H H H S S S S

Year 4: A H H H H S S S S

Other committees:

Year 1: A H H H S S S

Year 2: A H H H S S S

Year 3: A H H H S S S

Year 4: A H H H S S S

A = At-large member

H = Member from Arts, Humanities, and Social Sciences division

S = Member from Physical and Natural Sciences division

Red = Members who draw one-year terms

Blue = Members who draw two-year terms

Black = Members who serve three-year terms

Green = Members elected in subsequent years to replace those elected in the first year; all members elected in subsequent years serve three-year terms