# **USC's 60+ Tuition Waiver Program** Student Responsibilities

Welcome! As a USC student, you have certain responsibilities in order to make your experience here as smooth and pleasant as possible. Failure to follow these guidelines may affect your ability to register for classes or qualify for the tuition waiver.

# **Become Familiar with University Technology**

Your first responsibility is to familiarize yourself with the university's technologies including Self Service Carolina, university email and Blackboard. Your welcome packet from the Office of Undergraduate Admissions includes information on getting started with USC technology and your personal VIP number. Your university email address, ending in @email.sc.edu, is where campus offices and instructors will contact you. It is your responsibility to check it regularly. If you need help with university technologies, contact the UTS help desk at 803-777-1800.

#### **Verify Your Residency**

It is your responsibility to complete the U.S. citizenship verification and the S.C. residency certification in Self Service Carolina. This ensures your charges and waivers are applied appropriately. If you need help with citizenship or residency verification, contact the registrar's office at 803-777-5555.

### **Register for Classes**

You will register for your courses through Self Service Carolina on the first day of classes each semester. Any questions about courses, overrides, and forms should be taken care of prior to this day in order to ensure a smooth registration process.

## **Pay Fees on Time**

The 60+ waiver only applies to tuition and does not cover books or technology, lab, matriculation and other program fees. It is your responsibility to pay your fees in full by the deadlines set by the bursar's office or any courses you are registered for will be dropped for nonpayment. You will be charged a \$75 reinstatement fee to re-register for courses. You can view your bills in Self Service Carolina, and payment reminders will be sent to your USC email address.

## **Adhere to Registrar's Deadlines**

If you need to add, drop, audit or withdraw from a course, it is your responsibility to do so by the deadlines set by the registrar's office. Deadlines are listed in the academic calendar on the registrar's website at sc.edu/registrar.

#### **Maintain Active Status**

It is your responsibility to maintain active status as a USC student. If you miss a fall or spring semester, you will become an inactive student in the university's system. You must re-apply for admission, pay the application fee and complete the residency certification process again before you can register for more courses.

If you have any questions about your responsibilities, please contact us.

